

## PRIVACY AND COOKIE STATEMENT GEBR. VAN DER STEEN B.V. | DT-69

*Version: 26 July 2022*

Your privacy is of great importance to Gebr. Van der Steen B.V. / DT-69. We therefore observe the relevant laws and legislation regarding privacy, including the General Data Protection Regulation (hereinafter: GDPR). If you have questions or want to know what we exactly keep track of, then please contact us.

In the context of the GDPR, we ensure the following things:

- **We clearly set out our purposes**, before we process your personal information, by means of this privacy statement;
- **We store the least amount of personal information as possible** and only the information necessary for our purposes;
- **We explicitly request permission** for the processing of your personal information, should permission be required;
- **We take required security measures** in order to protect your personal information. We also impose these obligations to parties processing personal information for us;
- **We respect your rights**, such as the right of inspection, correction or removal of your personal information processed with us.

Your information is safe with us and we will always use this information neatly. In this privacy statement we explain what we at the company Gebr. Van der Steen B.V. / DT-69 do with information which we come to know about you. If you have questions or you want to know what we keep track of from you exactly, please contact us.

### Contact form

You can ask us questions or make requests by using the contact form. For this we use your:

- Name and address details
- Email address
- Telephone number

We do so on the basis of your permission. We store this information, until we are certain that you are satisfied with our response and six months afterwards. This way we are able to easily pull out the information in the event of follow-up questions. This way we are also able to improve our customer service even more.

## **Order handling**

When you place an order with us, we use your personal information to be able to process this neatly. For this we use your:

- Name and address details
- Email address
- Telephone number
- Invoice address
- Payment details
- Sex
- IP address

We collect this information due to the contract we conclude with you. We store this information, up to six months after the order is completed. We store certain customer information for longer in relation to the legal tax retention obligations.

## **Sending newsletters**

We have a newsletter and you are only added to the list of subscribers with your permission. In the newsletter you read news, tips and information about our products and services. For this we use your:

- Name and address details
- Company name
- Email address

We do so on the basis of your permission. We store this information, until you cancel the subscription. You can cancel the subscription to the newsletter at any time. Each newsletter contains an unsubscribe link.

## **Advertisement**

We would like to send you advertisements about offers and new products or services. We do so by email. You can object to this advertisement at any time.

## **Provision to other companies or institutions**

We will only share your information with third parties if this is necessary for the execution of our service provision. This may be the case in, among other things, the following situations:

- external suppliers who we hire for processing as set out in this privacy statement, such as our ICT suppliers, transporters or payment provider;

- to be able to comply to statutory obligations, such as if the police requires this in case of suspicion of a crime.

Third parties to whom we provide your personal information are also responsible themselves for the processing of that information and for the compliance to the GDPR. If a third party processes your personal information on our behalf as processor, then we conclude a processing agreement which complies to the requirements of the GDPR. If your website refers to another website, then this statement no longer applies. This privacy statement only applies for our website.

### **Statistics**

We keep track of statistics about the use of our service.

### **Your rights**

If you have questions or want to know what personal information we have of you, you can always contact us. See the contact information at the bottom of this privacy statement.

You have the following rights pursuant to the GDPR:

- Receiving explanation about what personal information we have and what we do with it;
- Insight into the exact personal information we hold;
- Getting errors corrected;
- Getting out-of-date personal information removed;
- Having personal information transferred to another party;
- Withdrawal of permission;
- Limiting a certain processing;
- Objecting to a certain use.

Please note that you always indicate clearly who you are, so we are certain that we do not adjust or remove information from the wrong person.

We will, in principle, comply to your request within one month. However, this period may be extended for reasons related to the specific rights of you as involved party or the complexity of the request. If we extend this period, then we will inform you about this in a timely manner.

### **Security**

Security of personal information is of great importance to us. We ensure that your

information is properly protected with us. We always adjust the security and pay close attention to what can go wrong.

## **Cookies**

Cookies are small text files which are stored on your PC, tablet or smartphone. Cookies are used, for example, to remember settings or preferences. More information pertaining to enabling, disabling and deleting cookies can be found in the instructions and/or using the Help function of your browser. We have made agreements about the use of the cookies with other companies which place cookies. Nevertheless, we do not have full control over what they do with the cookies. Make sure to read their privacy statements as well.

On our site we make use of the following cookies:

### Google Analytics (Universal)

With the cookies of Google Analytics we can measure and analyse the use of our website. We use this information to improve our website. We have concluded a processing agreement with Google, in which strict agreements are set out about how they are allowed to handle the collected information. If you give permission for it, Google also uses this information on the basis of its own conditions. Google may provide this information to third parties if Google is legally obligated to do so or to the extent these third parties process the information on behalf of Google. We do not have any influence on this. For more information, please read the privacy policy of Google.

### Session cookies

With the use of a session cookie we can see which parts of the website you looked at with this visit. We are therefore able to adjust our service as much as possible to the surfing behaviour of our visitors. These cookies are automatically deleted when you close your web browser.

### Functional cookies

With the use of a functional cookie, preferences of visitors of the website can be stored. This is necessary for a good functioning of the website. For example, this is used to remember what goods are placed in the shopping cart.

### Marketing cookies

With the use of a marketing cookie, visitors of the website are tracked when they visit various websites. With your permission, these cookies are placed on your device, which may be called up as soon as you visit a website from our network. This allows us to find out that you have also visited the other website(s) in question from our network in addition to our website. The profile built up as a result is not linked to your name, address, email address and such, but

only serves to match advertisements to your interests, to ensure that these are as relevant as possible for you.

### **Changes to this privacy statement**

If our activities change, we will of course also have to adjust the privacy statement. So please take note of the date above and check regularly to see if there are new versions. We will do our best to communicate changes to you.

### **Submitting complaint**

If you want to submit a complaint about the use of your personal information, you can send an email to [info@dt-69.nl](mailto:info@dt-69.nl). We take up every complaint internally and communicate this further with you.

If you believe we do not help you in the right way, you have the right to submit a complaint to the supervisory authority. This is the Dutch Data Protection Authority.

### **Contact information**

Gebr. Van der Steen B.V. / DT-69

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